

NOTICE**RENEWAL OF SCHOLARSHIP FOR 4TH AND 6TH SEMESTER**

Applications for Renewal of Scholarship for Even Semester, Academic Session 2023-2024 are invited from students who are currently availing scholarship from the University.

Types of Scholarship with Renewal Criteria:

Sl. No.	Scholarship Scheme	Scope of the Scholarship	Annual Family Income Limit	Minimum marks required in the current semester	Minimum attendance required in the current semester	Total Waiver granted (on tuition fees only)
1	Loyola Scholarship	All UG & PG Courses except MBA from 2 nd Semester	₹ 3,60,000	60%	75%	100%
2	Britto Scholarship	All UG & PG Courses except MBA from 2 nd Semester	₹ 4,20,000	60%	75%	50%
3	Snegam Scholarship	MSW only from 1 st Semester	₹ 3,60,000	60%	75%	100%
4	Deo Maheshwari Scholarship	MSW only from 1 st Semester	₹ 3,60,000	60%	75%	100%
5	Rupa Scholarship	MA Psychology, MSW, B.Com & M.Com from 1 st Semester	₹ 3,60,000	60%	75%	100%
6	Nihil Ultra Scholarship	All UG Courses from 1 st Semester	NA	75%	75%	100%
7	Fr. Beckers Scholarship	MBA only from 2 nd Semester	₹ 6,00,000	70%	90%	50%

Other Requirements for Renewal of Scholarship:

1. The student must not incur any arrear/backlog paper(s) in the current semester examination.
2. There are no fees due from the student till the current semester.
3. The upcoming semester fee must not be paid.
4. The student must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.
5. In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
6. The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.

Last Date for Online Application: **10TH NOVEMBER, 2023**

Last date for receipt of hardcopy of the application with self-attested photocopies of all the supporting documents: **16TH NOVEMBER, 2023**

Note:

1. Possessing of mere eligibility does not ensure grant of scholarship.
2. The decision of the Vice-Chancellor of the University shall be final and binding with respect to grant of scholarship.
3. Any canvassing by or on behalf of the candidates with regard to their selection for the above scholarship shall be considered as disqualification.
4. Incomplete application form with/without supporting documents will be summarily rejected.
5. The scholarship committee reserves the right to review, modify or cancel the award due to changes in academic progress or general conduct of the student in accordance with the University rules and regulations.
6. If the candidate is found to furnish any false information or is recommended for any disciplinary action by the disciplinary committee at any stage of the course, his/her scholarship may stand revoked.
7. The University may seek additional information/supporting documents from the student, if required, on the basis of the information provided in the Scholarship application and documents enclosed for further scrutiny.
8. Scholarship may not be granted if the hardcopy of the application is received after the last date.
9. The University will not be responsible for postal delay, if any.

All applicants are requested to upload the following documents during online application and submit the self-attested photocopies of the same along with the print-out of the scholarship application form:

Income Related Documents:

1. **Income Tax Return/TDS Statement/Form-16** of parent(s)/guardian for the **Financial Year 2022-2023 i.e., ITR Assessment Year 2023-2024** or most recent.
2. **Annual Information Statement (AIS)** of parent(s)/guardian available in the Income Tax Portal of Govt. of India. AIS can be downloaded from AIS Menu after logging in the ITR e-filing portal (eportal.incometax.gov.in) using the user ID and password. AIS of both parents are mandatory.
3. **Bank Statement/Bank Passbook** of parent(s)/guardian **for last six months, i.e. from 1st April, 2023 to 30th September, 2023.**
4. Latest Salary Statement issued by the employer or Latest Pay Slip issued by the employer or Income Certificate (in case of business) issued by competent Govt. authority of parent(s)/guardian as per the proforma enclosed herewith.
5. Document(s) related to the loss of job or reduction of income (in case of business) due to COVID-19 pandemic, if applicable.

Note: Income related documents are not required to apply for Merit-based scholarships.

Other Mandatory Documents:

1. Letter of recommendation from the Parish Priest (for Christian Students only).

Instructions for Applying:

1. Applicants need to login to the student portal to apply for Renewal of Scholarship by clicking on the appropriate link.
2. After the submission of the application online, they are required to take a printout of the online application form and submit the signed copy of the same by hand/post/courier to the **Office of the Registrar, St. Xavier's University, Kolkata, Administrative Building (1st floor)** along with self-attested copies of all the supporting documents listed above.
3. The application for renewal of scholarship will not be considered if hardcopy of the application form along with the requisite documents are not received within the specified time as mentioned above.

PROFORMA FOR INCOME CERTIFICATE

(In case of non-salaried Parent/Guardian)

(To be issued by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas or Executive Officer in case of Municipality or Deputy Commissioner of Corporation or Group – A Gazetted Officer)

I certify to the best of my knowledge that Shri/Kumari/Smt. _____
son/daughter/wife of Shri/Smt. _____ resident of Village/Town:
_____ PO: _____ PS:
_____ Dist: _____ State:
_____ is known to me for _____ (Years/Months).

His/Her father/guardian/husband is a permanent resident of Village/Town:
_____ PO: _____ PS:
_____ Dist: _____ State:
_____.

The total annual family income from all sources of both the parents/guardian/husband/student for the financial year _____ is ₹ _____ only.

Place:

Date:

(Signature with Seal)

(Name in Block Letters)

(Designation & Department)

Full Address:

In case of salaried parents/guardian, latest salary certificate/ pay slips of the last three months issued by the present employer has to be submitted.