

NOTICE

ARRUPE SCHOLARSHIP FOR STUDENTS OF ALL UG & PG COURSES (EXCEPT MBA) WHO ARE CURRENTLY IN ODD SEMESTER (EXCEPT 1ST SEMESTER)

Applications for Arrupe Scholarship offered by the University from the upcoming Even Semester, Academic Session 2023-2024 are invited from eligible students of all UG & PG Courses who are currently in 3rd/5th/7th/9th Semesters.

Scholarship Scheme	Scope of the Scholarship	Annual Family Income Limit	Minimum marks required in the previous qualifying examination	Minimum marks required in all the previous & current semester(s)	Minimum attendance required in all the previous & current semester(s)	Total Waiver granted (on tuition fees only)
Arrupe Scholarship	All UG & PG Courses except MBA for 3 rd /5 th /7 th /9 th Semesters	₹ 4,80,000	60%	80%	75%	50%

Other Requirements:

1. The student must not incur any arrear/backlog paper(s) in any preceding semester examinations.
2. There are no fees due from the student for till the current semester.
3. The upcoming semester fee must not be paid.
4. The student must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.
5. In case of outstanding sports performance, besides the income criteria, the student must have a podium finish in any individual/team event of national or international level.
6. The student is expected to take part in at least one social work initiative of the University in the current semester.

Last date for receipt of the application form with self-attested photocopies of all the supporting documents: 10TH NOVEMBER, 2023

Note:

1. Possessing of mere eligibility does not ensure grant of scholarship.
2. The decision of the Vice-Chancellor of the University shall be final and binding with respect to grant of scholarship.
3. Any canvassing by or on behalf of the candidates with regard to their selection for the above scholarship shall be considered as disqualification.
4. Incomplete application form with/without supporting documents will be summarily rejected.
5. The scholarship committee reserves the right to review, modify or cancel the award due to changes in academic progress or general conduct of the student in accordance with the University rules and regulations.
6. If the candidate is found to furnish any false information or is recommended for any disciplinary action by the disciplinary committee at any stage of the course, his/her scholarship may stand revoked.

7. The University may seek additional information/supporting documents from the student, if required, on the basis of the information provided in the Scholarship application and documents enclosed for further scrutiny.
8. Scholarship may not be granted if the application form is received after the last date.
9. The University will not be responsible for postal delay, if any.

All applicants are requested to submit self-attested copies of the following documents along with the duly filled scholarship application form enclosed herewith:

Income Related Documents:

1. **Income Tax Return/TDS Statement/Form-16** of parent(s)/guardian for the **Financial Year 2022-2023 i.e., ITR Assessment Year 2023-2024** or most recent.
2. **Annual Information Statement (AIS)** of parent(s)/guardian available in the Income Tax Portal of Govt. of India. AIS can be downloaded from AIS Menu after logging in the ITR e-filing portal (eportal.incometax.gov.in) using the user ID and password. AIS of both parents are mandatory.
3. **Bank Statement/Bank Passbook** of parent(s)/guardian **for last one year, i.e. from 1st October, 2022 to 30th September, 2023.**
4. Latest Salary Statement issued by the employer or Latest Pay Slip issued by the employer or Income Certificate (in case of business) issued by competent Govt. authority of parent(s)/guardian as per the proforma enclosed herewith.
5. Document(s) related to the loss of job or reduction of income (in case of business) due to COVID-19 pandemic, if applicable.

Other Mandatory Documents:

1. Marksheets and Pass Certificates of Secondary (Class X), Higher Secondary (Class XII) and Final/Consolidated Marksheet and Degree Certificate of Graduation (for PG students only).
2. Marksheets of all the previous semester examinations of the current course.
3. Document(s) related to any previous Scholarship/Fees Concession/Financial Aid or Assistance granted by any Government body/NGO/Organization, if received at the last attending School/College/Institute/University.
4. Letter of recommendation from the Parish Priest (for Christian Students only).

Instructions for Applying:

1. Applicants need to take a print-out of the application proforma enclosed herewith and fill it carefully.
2. They are required to submit the duly filled application form and by hand/post/courier to the **Office of the Registrar, St. Xavier's University, Kolkata, Administrative Building (1st floor)** along with self-attested copies of all the supporting documents listed above.
3. The application for new scholarship will not be considered if the application form along with the requisite documents are not received within the specified time as mentioned above.



Application No.

St. Xavier's University, Kolkata

Premises No. IIIB-1, Plot No. IIIB/1,
Action Area IIIB, P.S. New Town, Kolkata-700 160

ARRUPE SCHOLARSHIP APPLICATION FORM

Please read the Scholarship Application notice thoroughly before filing up the form.

1. Name of the Student (In Block Letters) : _____
2. Type of Application (Tick) : New Renewal
3. CIN Number : _____
4. Permanent Residential Address : _____

5. Address for communication : _____

6. Contact Number of the student : _____
7. Email Address of the student : _____

8. (i) Details of Income of Parents/Legal Guardians*(Please attach Self-Attested Copies of Income Documents separately)*

Father			
Full Name (a)	Occupation (b)	Monthly Income (c)	Documents Submitted (d)
		₹	Yes/No
Mother			
Full Name (a)	Occupation (b)	Monthly Income (c)	Documents Submitted (d)
		₹	Yes/No
Guardian(s), if applicable (please add additional sheets of paper if required)			
Full Name (a)	Occupation (b)	Monthly Income (c)	Documents Submitted (d)
		₹	Yes/No

(ii) Details of other/dependent family members (please add additional sheets of paper if required)

No. of Dependent Family Members (a)	Relationship of Dependent Family member(s) with the applicant (b)	Whether the dependent family member(s) receive any pension/stipend and value thereof (c)
		₹ Yes/No

(iii) Details of Investments made, or value of any property owned by immediate family members (please add additional sheets of paper if required)

Type of Investment/Property Owned (a)	Value of Investment/Property (b)
	₹

Gross Family Income [8(i)(c) + 8(ii)(c) + 8(iii)(b)]: ₹ _____

9. Academic details:

Level	Name of the Examination Passed	Name of the Institution	Board/ University	Year of Passing	Percentage of Marks Obtained	Have you received any scholarship from the Institution?
X						Yes*/No
XII						Yes*/No
UG						Yes*/No

10. Presently receiving any scholarship/financial assistance from Govt. or any other organisation: Yes No

If 'Yes', please give details of the scholarship/financial assistance and the total amount:

11. For Christian Students Only:

(Please add letter of Recommendation from the Parish Priest)

Name of Parish	Address	Name of Church & Address	Do you receive any Scholarship/Sponsorship from the Parish?
			Yes*/No

12. Documents to be submitted:

1. Monthly/Annual Income, Investment and Details of Property of the parents/guardian(s)

(a) For Father: _____

(b) For Mother: _____

(c) For Guardian(s): _____

2. For Christian students, letter of Recommendation from the Parish Priest.

3. Self-attested copies of the marksheets of all previous qualifying examinations from Matriculation onwards.

4. Self-attested copies of the marksheets of all previous semesters of the current course.

13. Achievement in Extra-Curricular activities/Any other information (If relevant):

(please add additional sheets of paper if required)

14. Declaration:

Father: _____

Mother: _____

Contact No: _____

Contact No: _____

Guardian(s), if applicable: _____

Contact No: _____

I hereby declare that information furnished above is true and correct in every respect and in case any information is found incorrect my candidature shall be liable to be rejected.

Date: DD/MM/YYYY

Place: _____

Signature of Student: _____

For Office Use Only

- Whether physical verification required: YES NO
- Scholarship Granted: YES NO

Recommendation of Dean, _____

(Signature of the Dean with Stamp):

.....
Convenor
Scholarship Committee
St. Xavier's University, Kolkata

.....
Chairperson
Scholarship Committee
St. Xavier's University, Kolkata

PROFORMA FOR INCOME CERTIFICATE

(In case of non-salaried Parent/Guardian)

(To be issued by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas or Executive Officer in case of Municipality or Deputy Commissioner of Corporation or Group – A Gazetted Officer)

I certify to the best of my knowledge that Shri/Kumari/Smt. _____
son/daughter/wife of Shri/Smt. _____ resident of Village/Town:
_____ PO: _____ PS:
_____ Dist: _____ State:
_____ is known to me for _____ (Years/Months).

His/Her father/guardian/husband is a permanent resident of Village/Town:
_____ PO: _____ PS:
_____ Dist: _____ State:
_____.

The total annual family income from all sources of both the parents/guardian/husband/student for the financial year _____ is ₹ _____ only.

Place:

Date:

(Signature with Seal)

(Name in Block Letters)

(Designation & Department)

Full Address:

In case of salaried parents/guardian, latest salary certificate/ pay slips of the last three months issued by the present employer has to be submitted.