

St. Xavier's University, Kolkata

EXIDE SCHOLARSHIP

For 2nd Semester students of all Post-Graduate Courses except MBA

(Full Waiver on Semester Fees except Examination Fee)

Students of **all PG courses (except MBA)** who have taken admission in Academic Session 2023-24 can apply for Exide Scholarship. **Total six (6) students** will receive the Scholarship **from the current semester of their course**, Academic Year 2023-24 for the duration of their course subject to fulfilling the eligibility criteria in terms of both merit & means in each semester and the final approval by the Vice-Chancellor of the University. **Priority will be given to students of M.Com & M.Sc. If no eligible students are found, students who have applied from other PG courses will be considered.**

I. Academic Criteria:

- **Minimum 60% marks in the last qualifying examination**, i.e. undergraduate course completed in regular mode without any year gap(s) during the course.
- **Minimum 60% marks in the 1st semester examination of the PG course** currently pursuing.
- **No arrear paper(s) in in the 1st semester examination of the PG course** currently pursuing.
- **Minimum 75% attendance in in the 1st semester examination of the PG course** currently pursuing.
- The following mandatory documents are required at the time of applying:-
 - i. Proof of admission (i.e. Admission & Semester Fee Payment Receipt).
 - ii. Marksheets and Pass Certificates of Secondary (Class X), Higher Secondary (Class XII) and Final/Consolidated Marksheet and Degree Certificate of Graduation.
 - iii. Certificates regarding any extra-curricular achievements, if any.
 - iv. Letter of recommendation from the Parish Priest (for Christian Students only).

II. Family Income:

- **Less than ₹ 3,60,000/- per annum** from all sources of income. The following mandatory documents are to be submitted as proof of family income at the time of applying:-
 - i. Income Tax Return/Form-16/TDS Statement for AY 2024-25, i.e. FY 2023-24 of parent(s)/ guardian.
 - ii. Annual Information Statement (AIS) for FY 2023-24 of parent(s)/ guardian.
 - iii. Bank Statement/Bank Passbook for the last one year, i.e. from July 1st, 2023 to June 30th, 2024 of parent(s)/ guardian.
 - iv. If parent(s)/ guardian are salaried, last three months pay-slip/salary statement issued by the employer.
 - v. If parent(s)/ guardian have a business, Income Certificate as per the Govt. Proforma issued by a Group-A Gazetted Officer (Executive Officer/Chief Engineer or above if residing in a Municipal Area or BDO/Jt.BDO or above if residing in Rural Area).
 - vi. If Scholarship/Fees Concession/Financial Assistance was received at the last attending School/College/Institute/University, document(s) regarding the same.

III. Other Requirements:

- i. The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.
- ii. The students are required to pay full fees (Admission Fee + 1st Semester Fee) at the time of

admission and there must be **no fees due** from the student for the current semester.

- iii. The candidate must not be a recipient of any Government Scholarship or any other Scholarship or Financial Assistance at the time of applying.

iv. **Selection Process:**

- The students are required to apply for the Scholarship in the given proforma.
- The students are required to submit the application form along with all documents **by 6th April, 2024 (Saturday) 4:00 PM** to the Office of the Registrar, Administrative Building (1st Floor).
- Selection of the eligible students will be done by the University subject to the fulfillment of the eligibility criteria in terms of both Merit & Means.
- The Finance Department would process the refund of the 2nd semester fees of the students who are granted the Scholarship.
- Scholarship Grant Letters would be issued to each student by the Assistant Registrar.

v. **Important Notes:**

- Possessing of mere eligibility does not ensure the grant of scholarship.
- The decision taking by the Vice-Chancellor of the University shall be final and binding with respect to grant of scholarship.
- Any canvassing by or on behalf of the candidates regarding their selection for the above scholarship shall be considered as disqualification.
- Incomplete application form with/without supporting documents will be summarily rejected.
- The Scholarship Committee reserves the right to review, modify or cancel the award due to changes in academic progress or general conduct of the student in accordance with the University rules and regulations or due to the availability of funding from the sponsoring body.
- If the candidate is found to furnish any false information or is recommended for any disciplinary action by the disciplinary committee at any stage of the course, his/her scholarship may stand revoked.
- The University may seek additional information/supporting documents from the student, if required, on the basis of the information provided in the Scholarship application and documents enclosed for further scrutiny.
- Scholarship may not be granted if the hardcopy of the application is received after the due date.
- The University will not be responsible for postal delay, if any.
- If a candidate is unable to meet the above-mentioned requirements for renewal of the scholarship in any subsequent semester(s), his/her scholarship shall be cancelled for the remaining duration of his program.
- **The eligible students who are granted the scholarship will be refunded the entire 2nd Semester Fees except the Examination Fee as per the fee structure of the University. No other refund will be granted except as mentioned above.**
- For any further queries, the students are requested to contact the Office of the Registrar at 033-66249846 or send an email to scholarship@sxuk.edu.in



St. Xavier's University, Kolkata

Premises No. IIIB-1, Plot No. IIIB/1,
Action Area IIIB, P.S. New Town, Kolkata-700 160

EXIDE SCHOLARSHIP APPLICATION FORM

Please read the Scholarship Notice thoroughly before filing up the form.

1. Name of the Student (In Block Letters) : _____
2. CIN Number : _____
3. Course & Current Semester : _____
4. Address for Communication : _____

5. Contact Number of the student : _____
6. Email Address of the student : _____
7. (i) Details of Income of Parents/Legal Guardian(s):
(Please attach Self-Attested Copies of Income Documents separately)

Father			
Full Name	Occupation	Annual Income	Documents Submitted?
		₹	Yes/No
Mother			
Full Name	Occupation	Annual Income	Documents Submitted?
		₹	Yes/No
Guardian(s)			
Full Name	Occupation	Annual Income	Documents Submitted?
		₹	Yes/No

- (ii) Details of Investments made, or value of any property owned by immediate family Members: (Please add additional sheets of paper if required)

Type of Investment	Total Value of Investment
	₹

Gross Total Family Income [8(i) + 8(ii)]: ₹ _____

8. Academic details:

Level	Name of the Examination Passed	Name of the Institution	Board/ University	Year of Passing	Percentage of Marks Obtained	Have you received any scholarship from the Institution?
X						Yes/No
XII						Yes/No
UG						Yes/No

9. Presently receiving any scholarship/financial assistance from Govt. or any other organisation: Yes No

If 'Yes', please give details of the scholarship/financial assistance and the total amount:

10. For Christian Students Only:

(Please add letter of Recommendation from the Parish Priest)

Name of Parish	Address	Name of Church & Address	Do you receive any Scholarship/Sponsorship from the Parish?
			Yes/No

11. List of documents to be enclosed:

1. Monthly/Annual Income and Investment of the parents/guardian(s):

(a) For Father:

(b) For Mother:

(c) For Guardian(s):

2. Self-attested copies of the marksheets of all previous qualifying examinations from Matriculation onwards.

3. Self-attested copies of the marksheets of the previous semester of the current course.

4. Document(s) regarding any previous Scholarship/Fee Concession/Financial Assistance received previously.

5. For Christian students, letter of Recommendation from the Parish Priest.

12. Achievement in Extra-Curricular activities/Any other information (If relevant):

(please add additional sheets of paper if required)

13. Declaration:

I hereby declare that information furnished above is true and correct to the best of my knowledge and belief and I am aware that in case any information provided by me is found to be incorrect, my scholarship application is liable to be rejected.

Date: DD/MM/YYYY

Place:

Signature of Student: _____

For Office Use Only

- Whether physical verification is required? : YES NO
- Scholarship granted? : YES NO

Recommendation of Dean:

.....
Signature of the Dean
Name of Faculty/School
St. Xavier's University, Kolkata

.....
Signature of the Convener
Scholarship Committee
St. Xavier's University, Kolkata

.....
Signature of the Chairperson
Scholarship Committee
St. Xavier's University, Kolkata

INCOME CERTIFICATE

(In case of non-salaried Parents/Guardian)

(To be issued by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas or Executive Officer in case of Municipality or Deputy Commissioner of Corporation or Group – A Gazetted Officer)

I certify to the best of my knowledge that Shri/Kumari/Smt. _____
son/daughter/wife of Shri/Smt. _____ is a resident of Village/Town:
_____ PO: _____ PS: _____
District: _____ State: _____ PIN Code: _____
He/She is known to me for _____ (Years/Months).

His/Her father/mother/guardian/husband is a permanent resident of Village/Town:
_____ PO: _____ PS: _____
District: _____ State: _____ PIN Code: _____

I certify that the **Annual Family Income** from all sources of the parent(s)/guardian/husband/student (self) for the Financial Year 2023-24 is ₹ _____ only.

Place: _____

Date: _____

(Signature with Seal)

(Name of the Issuing Authority)

(Designation & Department)

Office Address:

