

ST. XAVIER'S UNIVERSITY KOLKATA

Action Area IIIB, New Town, Kolkata – 700160

Ref. No: SXUK/COE/EXAM/010/03/2026

Date: 23 March 2026

NOTIFICATION

Subject: Notification For UG and PG Even Intermediate Semester Theory Examinations, 2025-26

It is hereby notified for all concerned that the UG and PG Even Intermediate Semester Theory Examinations, 2025-26 i.e. **Undergraduate (UG) 2nd, 4th and 6th Semester, Undergraduate (UG) LAW 2nd, 4th, 6th, 8th and 10th Semester and Post Graduate (PG) 2nd Semester (including 4th Semester of Statistics and MSW)** will be conducted by the University from **May 15, 2026 (Friday)**. The detail Schedule for the same will be published later by the undersigned. The Practical Examinations (if any) for above-mentioned semesters will be conducted immediately after Theory Examinations, and the Schedule will be communicated in appropriate time by the respective Dean of the School/Department.

All the students with **Arrear Papers (Theory/Practical)** from above-mentioned Semesters are hereby advised to fill up examination forms through online mode available on the University website (www.sxuk.edu.in) through student's login from **March 23, 2026 (Monday)** to **March 29, 2026 (Sunday)**. The fees for the Arrear Examinations without late payment is **INR 750/-** per Paper (Theory/ Practical).

The examination forms will also be accepted from the students from **March 30, 2026 (Monday)** to **April 05, 2026 (Sunday)** for Arrear Examinations with late payment i.e., **INR 1500/-** per paper (Theory/ Practical). No application for 'Arrear Examinations' will be entertained thereafter under any circumstances.

The students of above-mentioned Semester except UG and PG LAW can download their **Admit Cards** from the University website (www.sxuk.edu.in) through student's login on and from **May 12, 2026 (Tuesday)** at 04.00 PM onward, whereas the **UG and PG LAW** students can download their **Admit Cards** from the University website (www.sxuk.edu.in) through student's login on and from **May 23, 2026 (Saturday)** at 04.00 PM onward. Entry into the Examination Hall will be allowed only on production of Admit Card along with Student's ID Card. The students are instructed to report the Examination Hall 15 minutes prior to the scheduled starting of examinations. **Important Rules for the Examinations** is attached herewith as **Annexure I**.

For any further information, students are advised to contact their respective Dean Office or can write email to Assistant Controller of Examinations (assistant.controller@sxuk.edu.in).



Controller of Examinations
St. Xavier's University Kolkata

Controller of Examinations
St. Xavier's University, Kolkata
Action Area III B, Plot No. III B/1
New Town, Kolkata-700160

ST. XAVIER'S UNIVERSITY KOLKATA

Action Area IIIB, New Town, Kolkata – 700160

Guidelines to be Followed by the Students during Examinations:

- (i) In the Examination Hall, the student shall be under the disciplinary control of the invigilator, and he/she shall obey the instructions of the invigilator.
- (ii) No student shall use unfair means or indulge in disorderly conduct or malpractice during, or in connection with, the examinations.
- (iii) Entry into the Examination Hall will be allowed only on production of the Admit Card along with the Student's ID Card.
- (iv) The students are instructed to report to the Examination Hall 15 minutes before the scheduled start of examinations.
- (v) No entry will be allowed 15 minutes after the commencement of the examination without the written permission of the Controller of Examinations. However, such permission may only be granted within the first 30 minutes after commencement of the examination.**
- (vi) No student will be permitted to submit the answer script before the completion of the first hour of the examination.
- (vii) Temporary exit will not be permitted for the first hour after the commencement of the examination.
- (viii) No student will be allowed to keep a mobile phone or any other electronic device (except a calculator, if permitted) in his/her possession during the time of examination.**
- (ix) Instructions on the Admit Card/Answer script and other related examination rules are to be strictly followed.
- (x) The student must write the Question Number (Q. No.) they are answering; otherwise, the answer may be cancelled.
- (xi) All rough work in the answer script and cross it through. No loose sheet shall be provided for scribbling, and no paper is to be brought in for this purpose. Any student found with loose Paper or engaged in copying will be subject to Disciplinary Action under the relevant rules.
- (xii) If the student uses any additional supplementary sheet(s), graph papers etc., these are to be tied up firmly with the answer script. The student is not to write answers on the loose sheets until he/she has used all the pages in the answer script.
- (xiii) The students have to write their Roll No. and Registration No. in the space provided for the purpose and nowhere else. Disclosing his/her identity in any other manner is not permitted. The student is not to write his/her name in any part of the answer script, supplementary sheet(s), graph paper(s) (if any), etc. His/her answer script will be cancelled for violation of any of the instructions mentioned above.**
- (xiv) For any further details, students can refer to the University's website, Prospectus, and Calendar.
- (xv) All the rules mentioned herein are illustrative and not exhaustive. Appropriate disciplinary action may be recommended in case of violation of the rules of the examinations by the competent authority on a case-by-case basis.