

ST. XAVIER'S UNIVERSITY, KOLKATA

RECRUITMENT OF FACULTY

Employment Notification No.: 01 (01/2025/TEACHING) Dated: 06.01.2025. (Corrigendum)

- **Last date of online application: 17.01.2025, 5 PM**
Those who have already applied are not required to apply again.
- **Last date for receipt of printout of the application along with all supporting documents: 20.01.2025, 5 PM**

The interview for the shortlisted candidates will be held on 30.01.2025 (Thursday). The shortlisted candidate/s will be informed via email on or before 22.01.2025 (Wednesday) and selected candidate/s will be required to join on 03.03.2025 (Monday).

XAVIER BUSINESS SCHOOL

DESIGNATION	SUBJECT	SPECIALISATION	ELIGIBILITY	PAY STRUCTURE***
Assistant Professor	Management	Finance	(i) As per UGC and AICTE norms. (ii) Bachelor's Degree in any discipline and Master's Degree in Business Administration / PGDM* / M. Com. with First Class or equivalent and minimum 50% marks or equivalent at +2 and bachelor's level. (iii) Ph.D. in the relevant field (iv) Experience: Minimum Two (2) Years of full-time experience in subject teaching (after NET/SET/Ph.D.) / professional (executive level) experience after the completion of MBA or equivalent. # * 2-year PGDM which is recognised by Association of Indian Universities (AIU) as equivalent to MBA will be considered	Entry Pay ₹57,700 (Academic Level 10) With five non-compounded increments at the entry level (as applicable for a candidate joining with Ph.D. at the entry level)

*****Allowances:** In addition to the entry pay, there will be House Rent Allowance of 12% (up to maximum limit of ₹12,000), D.A. - 14% and other allowances, as admissible.

Counting of the Past Experience will be as per U.G.C. Guidelines July 2018

All marks to be calculated /converted as per the prescribed procedure of the degree awarding Institute/University. All are requested not to round off the marks.

UPPER AGE LIMIT AS ON 17.01.2025:

Assistant Professor - 45 Years

Candidates should have a strong academic background, understanding and familiarity of current developments and challenges and evidence of quality research and publications.

Faculty members are expected to carry out research, design and teach courses, engage in institution development, and conduct training program and consultancy.

- **Last date for online application: 17.01.2025, 5 PM**
(Applicants need to take printout of the application and send it to The Registrar along with all supporting documents. Application will be liable to be cancelled if hardcopy of the application and the documents are not received within specified time.)
- **Last date for receipt of printout of the application along with all supporting documents: 20.01.2025, 5 PM**

Please note that print out of the application form along with all supporting documents will be accepted through speed post / registered post / courier (no hand delivery) addressed only to:

The Registrar,
St. Xavier's University, Kolkata,
Premises No. IIIB - 1, Action Area IIIB
New Town, Kolkata 700 160

NOTES:

- i. Incomplete applications in any respect will not be entertained by the University.
- ii. Mere fulfilment of the aforementioned qualifications & experience does not entitle a candidate to be called for interview.
- iii. The University reserves the right to consider and to fill or not to fill positions in any of the above and/or any other specialization(s).
- iv. No correspondence, whatsoever, will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview or selection.
- v. All qualifications must be from UGC recognized University/ Deemed University/ MHRD approved autonomous institution (wherever applicable). The courses offered by autonomous institutions should be equivalent to the relevant course approved/ recognized by Association of Indian University (AIU).
- vi. For regular appointment, there would be a probation period of 2 years.
- vii. **Last date for online application: 17.01.2025, 5 PM**
- viii. **Last date for receipt of printout of the application along with all supporting documents: 20.01.2025, 5 PM**

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- ix. Applications received after the due date will not be considered.
- x. **The University will send communication through email only to the short-listed candidates.**
- xi. Canvassing in any form will be a disqualification.
- xii. The candidature of an applicant will be cancelled if the relevant documents are not submitted.
- xiii. If it is found that the documents submitted by the candidate are not genuine or that the candidate has clandestine antecedents and he/she has suppressed the said information, the candidature/appointment at the University shall be cancelled/terminated at any point of time.
- xiv. Only offline interview will be held and there will be no provision for online interview.

[CLICK HERE FOR ONLINE APPLICATION](#)