

NOTICE

**Final Opportunity for Refund of Security Deposit
– For PG Students Passed Out in the Academic Year (AY) 2022-23 and
UG & PG students in the AY 2023-24**

All **PG students** who successfully completed their course at St. Xavier's University, Kolkata, in the AY 2022-23 and 2023-24, and all **UG students** who successfully completed their course in the AY 2023-24, but have not yet applied for a refund of their Security Deposit are hereby given **one final opportunity** to do so.

Such students may collect the Security Deposit Refund Form from the Finance Office of the University and submit the duly filled form along with the required documents between **26th August 2025 and 26th September 2025**.

Please Note:

No applications will be accepted **after 26th September 2025** under any circumstances, and any unclaimed security deposit will be deemed forfeited without further notice.

Documents to be submitted along with the Security Deposit Refund Form:

1. Self-attested photocopy of the first page of the bank passbook (showing Account Number and IFSC), or
2. Photocopy of a cancelled cheque (bearing the account details for the refund credit)
3. Copy of the 1st semester fee receipt

For any clarification, students may contact the Finance Office during working hours.

S. Jeyaraj
25/8/25

Rev. Dr. Xavier Jeyaraj, S.J.

Registrar

St. Xavier's University, Kolkata

Registrar
St. Xavier's University, Kolkata
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