

ST. XAVIER'S UNIVERSITY KOLKATA

Action Area IIIB, New Town, Kolkata – 700160

Ref. No: SXUK/COE/Exam/001/12/24

Date: 02 December 2024

NOTIFICATION

Subject: Notification for Odd Semester Executive MBA Theory Examinations, 2024-25

It is hereby notified for all concerned that the Odd Semester Executive MBA Theory Examinations, 2024-25 will be conducted by the University from **December 20, 2024 (Friday)**. Detail tentative schedule for the same is attached herewith as **Annexure I**.

The students of Executive MBA can download their **Admit Cards** from the University website (www.sxuk.edu.in) through student's login on and from **December 17, 2024 (Tuesday)** at 04.00 PM onward. Entry into the Examination Hall will be allowed only on production of Admit Card along with Student's ID Card. The students are instructed to report the Examination Hall 15 minutes prior to the scheduled starting of examinations. **Important Rules for the Examinations** is attached herewith as **Annexure II**.

For any further information, students are advised to contact their respective Dean Office or can mail to Assistant Controller of Examinations (assistant.controller@sxuk.edu.in).



Controller of Examinations
St. Xavier's University Kolkata

Controller of Examinations
St. Xavier's University, Kolkata
Action Area III B, Plot No. III B/1
New Town, Kolkata-700160

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Tentative Schedule of Odd Semester Executive MBA Theory Examinations, 2024-25

DATE	DAY	SEM	PROGRAM Type	PROGRAM NAME	STUDENT TYPE	EXAM TYPE	PAPER CODE	PAPER TITLE	GROUP(S) (IF ANY)	FULL MARKS	TIME
20.12.2024	Friday	I	Executive	Executive MBA	Regular	Theory	MBE1010T	Managerial Economics	–	50	02:00 PM to 03:30 PM
21.12.2024	Saturday	I	Executive	Executive MBA	Regular	Theory	MBE1020T	Managerial Accounting	–	50	11:00 AM to 12:30 PM
21.12.2024	Saturday	I	Executive	Executive MBA	Regular	Theory	MBE1030T	Business Statistics	–	50	02:00 PM to 03:30 PM
22.12.2024	Sunday	I	Executive	Executive MBA	Regular	Theory	MBE1040T	Organizational Behaviour	–	50	11:00 AM to 12:30 PM
22.12.2024	Sunday	I	Executive	Executive MBA	Regular	Theory	MBE1050T	Operational Research	–	50	02:00 PM to 03:30 PM

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Important Rules for the Examinations:

- 1) Entry into the Examination Hall will be allowed only on production of Admit Card along with Student's ID Card.
- 2) The students are instructed to report the Examination Hall 15 minutes before the scheduled starting of examinations.
- 3) No entry will be allowed 15 minutes after the commencement of examination without the written permission of Controller of Examinations. But any such permission will be given only during the first 30 minutes after commencement of the examination.
- 4) No student will be permitted to submit the answer script before the completion of the first hour of the examination.
- 5) Temporary exit will not be permitted before one hour from the commencement of the examination.
- 6) No student will be allowed to keep mobile phone in his/her possession or any other electronic device (except calculator, if permitted) during the time of examination.
- 7) Instructions on the Admit Card/Answer booklet and other related examination rules are to be strictly followed.
- 8) The students must write the Question Number (Q. No.) when answering, otherwise the answer(s) may be cancelled.
- 9) Do all rough work in the Answer Book and cross it through. No loose sheet will be provided for scribbling, and no paper is to be brought in for this purpose. Any candidate possessing loose paper or found copying will be subject to Disciplinary Action under the relevant rules.
- 10) If you use any additional loose sheet(s), graph papers etc., tie it / them up firmly with this answer book. Do not write answers on the loose sheets until you have used all the pages in the answer book.
- 11) You have to write your Roll No. and Registration No. in the space provided for the purpose and nowhere else. Do not disclose your identity in any other manner. Do not write your name in any part of the answer book, loose sheet(s), graph paper(s) (if any), etc. Your answer book will be cancelled for violation of any above-mentioned instructions (point no. 11).**
- 12) For any further details, the students can follow the University website, and the Prospectus & Calendar of the University.

Note: Above rules are illustrative and not exhaustive. Appropriate disciplinary action may be recommended in case of violation of rules of the examinations by the competent authority in individual case to case basis.