

DATE: 7TH NOVEMBER, 2022**NOTICE****RENEWAL OF SCHOLARSHIP FOR UG AND PG STUDENTS FOR 4TH AND 6TH SEMESTER OF STUDENTS WHO ARE CURRENTLY AVAILING UNIVERSITY SCHOLARSHIPS**

Applications for renewal of scholarships for UG and PG students for Even Semester (Academic Session 2022-23) are invited from eligible students who are currently availing scholarship from the University.

Types Scholarships with Eligibility Criteria:

Sl. No.	Scholarship Scheme	Minimum marks required in the current semester	Minimum attendance required in the current semester	Total waiver granted on tuition fees only
1	Loyola Scholarship	60%	75%	100%
2	Britto Scholarship	60%	75%	50%
3	Snegam Scholarship	60%	75%	100%
4	Deo Maheshwari Scholarship	60%	75%	100%
5	Rupa Scholarship	60%	75%	100%
6	Nihil Ultra Scholarship*	75%	75%	100%

*Merit Based

Other Requirements:

- The student must not have any record of disciplinary action against him/her in the current semester of the course by the Disciplinary Committee of the University.
- There are **NO FEES DUE** from the student.
- The student must maintain a minimum of 60% marks in the current semester of their course (75% marks for Nihil Ultra Scholarship).
- The student must not incur any arrear paper(s) in the current semester examination of the course and must be promoted to the next semester.
- In case of outstanding sports performance, besides the income criteria, the student must have a podium finish in any individual/team event of national or international level.
- The student is expected to take part in at least one social work initiative of the University in the current semester.

Process of Application:

- The students must apply for '**Renewal of Scholarship**' through the student portal. No other mode of application will be accepted.
- The students are required to take a print-out of the application form after completion of the online application process.
- The hardcopy of the application form must be signed by the student and the parent/guardian.
- The duly signed hardcopy of the application form along with self-attested photocopies of all the supporting documents may be sent by post/courier or may be dropped at the University Reception in an envelope clearly marked '**Application for Renewal of Scholarship**' on top of the envelope and addressed to **The Office of the Registrar, St. Xavier's University, Kolkata, Premises No. IIIB-1, Action Area IIIB, P.S. New Town, Kolkata - 700160, West Bengal**. The name, course, semester & roll number of the applicant must be clearly written on the envelope.

Mandatory documents to be enclosed along with the Scholarship application form:

1. Income Tax Return Statement/TDS Statement/Form-16 of parent(s)/guardian for the financial 2021-2022, i.e. ITR assessment year 2022-2023 or most recent.
2. Bank Statement/Bank Passbook of parent(s)/guardian for last one year, i.e. from 1st November, 2021 up to 31st October, 2022.
3. Latest Salary Statement of parent(s)/guardian issued by the employer or Pay Slip of last three months of parent(s)/guardian issued by the employer or Income Certificate (in case of business) as per the enclosed proforma (Annexure-I) issued by competent Govt. authority of parent(s)/guardian.
4. Letter of recommendation from the Parish Priest (for Christian Students only).

To apply for renewal of Nihil Ultra Scholarship: Documents listed from Sl. No. 1 to 3 are not required. Document listed in Sl. No. 4 is mandatory, if applicable.

Last date for applying online through the student portal: 24TH NOVEMBER, 2022

Last date for submitting the hardcopy of the application form along with self-attested photocopies of all the supporting documents: 30TH NOVEMBER, 2022

Important Instructions for the students:

1. Possessing of mere eligibility does not ensure renewal of scholarship.
2. The decision of the Vice-Chancellor of the University shall be final and binding with respect to renewal of all scholarships.
3. Any canvassing by or on behalf of the candidates regarding their selection for the above scholarship shall be considered as disqualification.
4. Incomplete application with/without supporting documents will be summarily rejected.
5. The scholarship committee reserves the right to review, modify or cancel the award due to changes in academic progress or general conduct of the student in accordance with the University rules and regulations.
6. If the candidate is found to furnish any false information or is recommended for any disciplinary action by the disciplinary committee at any stage of the course, his/her scholarship may stand revoked.
7. Scholarship may not be granted if the application is received after the last date.
8. The University shall not be responsible for postal delay, if any.

Annexure-I

PROFORMA FOR INCOME CERTIFICATE

(In case of non-salaried Parent/Guardian)

(To be issued by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas or Executive Officer in case of Municipality or Deputy Commissioner of Corporation or Group – A Gazetted Officer)

I certify to the best of my knowledge that Shri/Kumari/Smt. _____
son/daughter/wife of Shri/Smt. _____ resident of Village/Town/City:
_____ PO: _____ PS: _____
District: _____ State: _____ is known to me for
_____ (Years/Months).

His/Her parent/guardian/husband is a permanent resident of Village/Town/City:
_____ PO: _____ PS: _____
Dist: _____ State: _____.

The total annual family income from all sources of both the parents/guardian/husband/student for
the financial year _____ is ₹ _____ only.

Place:

Date:

(Signature with Seal)

(Name in Block Letters)

(Designation & Department)

Full Address:

N.B. In case of salaried parents/guardian, latest salary certificate / last three months pay slip issued by the present employer must be submitted.